

**DRAFT**

**Cape Vincent Community Library Board of Trustees Meeting**

6/14/2018

Called to order at 4:04 p.m. by Bolton

Adjourned at 4:55 p.m. (motion by Connerton/second by Constance)

Trustees Present:

Elizabeth Bolton, President

Donna Constance, Vice President

Shannon Connerton, Secretary

Carole Jinks

Kathleen Pierce

Excused:        0

Visitors:        1

Others Present:

Amy Pond

Mary Rupp, Treasurer

**Secretary's Report:** minutes of last meeting reviewed and unanimously accepted as written (motion by Jinks/second by Bolton)

**Treasurer's Report:** report reviewed and unanimously accepted (motion by Pierce/second by Connerton)

**Director's Report:** see attached and additional notes below

Item 6: Amy Pond shared a photograph of a wooden bench to surround the tree on the front lawn of the library; board also discussed placing a plaque in memory with the bench; board voted unanimously to approve this expenditure; most funds needed already received in donations (motion by Pierce/second by Jinks)

**Old Business:**

- **Summer Donation Request Letter**

Kathleen Pierce shared a draft of a donation/volunteer request letter; Amy Pond to keep draft for future work and use

**New Business:**

- **NCLS board**

Duane Hughes presented nomination petition for a seat on the North Country Library System Board of Trustees; board discussed and voted unanimously to recommend Mr. Hughes for nomination (motion by Jinks/second by Constance); petition signed by Elizabeth Bolton as President

- **Next Meeting**

July 12th, 2018 at 4:00 p.m.